New Student First Steps

- [ ] Receive your Admission Letter and LoboID#: _____
- [ ] Need help navigating these steps? Meet with the Student Success Coach! →
- [ ] Create your UNM NetID (netid.unm.edu) and log in.

UNM NetID: _____

Password: _____

- [ ] Submit official high school and/or college Transcripts
- [ ] Submit placement Scores/Testing (SAT, ACT, Accuplacer, LCP)
- [ ] Complete FASFA
- [ ] Submit Authorization to Pay Allowable Charges form
- [ ] Review Financial Aid Status
- [ ] Register for New Student Orientation (NSO): _____
- [ ] Meet with an Academic Advisor
- [ ] Stop by the library to get your LoboCard
- [ ] Get a Parking Permit
- [ ] Check out a laptop (optional)
- [ ] Check schedule and required course materials before classes start
- [ ] Access UNM Canvas for online/hybrid courses (go to canvas.unm.edu).
- [ ] Complete YouScience (optional)

Receive Your Admission Letter and LoboID#

After you are admitted to UNM-Valencia, you will receive an admission letter containing your 9-digit LoboID# (Banner ID). Keep this number for future reference, as it will be required for many university processes.

Create Your UNM NetID

Your NetID provides access to MyUNM, LoboMail, Canvas, financial aid information, and course registration. This must be done before you register for any courses.

- **Go to** netid.unm.edu and create your NetID (it will take 24-48 hours to process).
- **If you already have a UNM NetID:** go to my.unm.edu and click "Forgot UNM NetID Password." Enter your NetID, verify your identity using security questions or a code sent to your phone, then follow the prompts to create and confirm your new password.

Submit Your Official Transcripts

Submit official high school transcripts and any college transcripts from institutions previously attended. High school transcripts must be sent directly from your school in a **sealed** envelope or through an approved electronic transcript service. College transcripts can be ordered through Parchment.com or the institution's official transcript service. Students who earned a GED or HiSET credential can request their transcripts through DiplomaSender at diplomasender.com.

Placement Test Scores

Submit SAT, ACT, or other qualifying placement scores. Students without qualifying scores may need to complete Accuplacer or LCP testing.

Complete Your FASFA

Complete the Free Application for Federal Student Aid (FAFSA) at studentaid.gov to determine eligibility for grants, scholarships, work-study, and other financial aid opportunities. To schedule a one-hour-in-person appointment on Mondays, visit valencia.unm.edu → Students → Financial Aid. Scroll down and click on the large red circle 🔴 on the left.

Authorization to Pay Allowable Charges form

Complete the *Authorization to Pay Allowable Charges* form to allow financial aid funds to be used for approved educational expenses beyond tuition and fees, such as bookstore charges, housing, meal plans. etc. Go to valencia.unm.edu → Students → Financial Aid → Financial Aid Forms.

Review Your Financial Aid Status

After submitting the FAFSA, log in to **MyUNM** → click on **LoboWeb** → **Financial Aid** → **My Financial Aid Dashboard** → **Offer**. Review your financial aid file and accept awards. Some students may be selected for verification and asked to submit additional documentation.

LoboCard

The LoboCard is the official UNM ID card carried by students, faculty, staff, and others for access to university services, secure buildings and more.

Parking Permit

Parking Permits are **free** at UNM-Valencia and required when parking on campus. Go to valencia.unm.edu → Campus Resources → Campus Police → Parking Permits → Fill in and submit the Parking Permit Request Form.

Access Online Courses

Go to https://canvas.unm.edu and sign in with your UNM NetID and password. You'll see all your online courses there—just click on a course to access it. Keep in mind your courses will appear on canvas on the course start date.

YouScience

YouScience is a career exploration assessment that helps new students identify strengths, interests, and potential career pathways. *Your Academic Success Coach can provide access information.

Contact us:

Main Line: 505-925-8560
Admissions: unmvaregistrar@unm.edu
Finanical Aid: vcfinancialaid@unm.edu
Advisement: vcadvise@unm.edu or 505.925.8907
Bookstore: ncook93@unm.edu

Book an appointment with your Academic Success Coach!
Scan the QR code or visit linktr.ee/pasosunm