2335: Care of Patients with Chronic Conditions

NMNEC Course Number

[ADN] NMNC 2335

[BSN] NMNC 4335

Instruction Information

Name: Jordan Henson MSN, RNC-PCCN
Contact Info:
Email: Hensonj@unm.edu (preferred)
Phone: 505-500-7390 text/call (for emergencies ONLY)
Office: CTC 213
Office Hours: Tuesday 1000-1400 or by appointment

Total Course Credits- 4 credits

Number of Didactic Credits - 1 credit

This is a 1 credit-hour course. Class meets once a week for 1h for the semester.
Please plan for at least 2 hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week.

Number of Clinical Credits- 3 credits

Course Description
The focus of this course is to provide safe, evidence-based nursing care for patients with chronic conditions, across the lifespan in a variety of settings. This course builds upon curricular concepts. This course is a combination of lab and clinical.

Prerequisites
All Level 2 Nursing Courses
Assessment and Health Promotion
Health and Illness Concepts I
Health Care Participant
Nursing Pharmacology

Co-requisites
Health and Illness Concepts II NMNC 2310
Professional Nursing Concepts I NMNC 2320

Course Objectives (Mapping of Course Objectives with Corresponding Level Objectives [L#.O#]/Program Objectives [P#]

Upon successful completion of this course, the student will:

Demonstrate ethical practice in the delivery of nursing care to patients with chronic conditions. [L3.1/P1]
Apply understanding of the principles of safe nursing care for patients with chronic conditions. {L3.2/P2]
Demonstrate knowledge of appropriate evidence-based protocols when providing nursing care to patients with chronic conditions. [L3.3/P3]
Apply understanding of appropriate health care policy, finance, and regulatory environments in the care of patients with chronic conditions. [L3.4/P4]
Communicate effectively with patients with chronic conditions and health care team members. [L3.5/P5]
Demonstrate an understanding of the technology used in the care of patients with chronic conditions. [L3.6/P6]
Utilize the nursing process to deliver nursing care to patients with chronic conditions. [L3.1/P1, L3.2/P2, L3.3/P3, L3.4/P4, L3.5/P5, L3.6/P6]

Successful completion of NMNC requirements:

A cumulative average of all **theory tests at 77% or higher**
AND
an overall grade of 77% or higher

Please note that if the test average is not met, the overall grade is not sufficient to pass the course.

ALL WORK MUST BE COMPLETED. YOU MAY NOT "TAKE A ZERO."

LATE WORK: Late work will be accepted at a 50% penalty. Work is expected within 72 hours. Please communicate any special circumstances to the instructor.

Evaluation/Grading Policies:

Grading Scale

A+ 98-100	B+ 87-89	C+ 79	D+ 73-76	F 0-67
A 93-97	B 83-86	C 77-78	D 70-72	
A- 90-92	B- 80-82	**Below 77/fail**	D- 67-69	

See the student handbook for complete grading policies across the nursing program.

Graded assignments are routinely returned to students within 7 days after an assignment has been submitted for grading. If grading is delayed, students will be notified by the instructor.

Please note: There is **no rounding** of any score or course grade (examples: a 76.99% is not rounded to 77%. A score of 89.99% is not rounded to 90%).

Refer to the WELCOME module for the full schedule of assignments and exams.

Graded Work:	%	Total Points
Clinical Attendance	20	200
Dosage Exam	10	100
Didactic Exams (2 exams total)	20	200
Final Psychomotor Exam	10	100
UWorld Assignments/Prep Work	10	100
Standardized Tests	10	100
Care Plans/Clinical Assignment	20	200
Total	100	1000

Clinical Policies

Clinical/Lab Preparation Requirements

Students are required to complete annual training through Learning Central on HIPAA and Bloodborne Pathogens prior to entering the lab/clinical setting. Clinical sites may also require completion of their training modules, such as EPIC or CERNER prior to placement of students on units. Additionally, students may be required to complete assignments prior to completing a clinical or lab experience. Failure to complete required preparation assignments will result in dismissal from the clinical/lab that day. Dismissal from clinical/lab will result in loss of clinical hours refer to attendance policy for resulting consequences. All students will complete mandatory skills assigned to each semester. Successful completion of these skills is documented on the psychomotor skills checklist.

Clinical/Lab Attendance Policy

Clinical, lab and simulation attendance are **MANDATORY** in the following courses: NMNC 1135, NMNC 1235, NMNC 2335, and NMNC 2435. There are some circumstances under which students should not be in the clinical setting. These include, but are not limited to, hospitalization and communicable illnesses. It is always the responsibility of the student to notify the clinical instructor and the course faculty member 2 hours prior to the expected time of attendance if possible.

A student can only miss 12 hours of lab, simulation, deliberate learning and/or clinical time. This time constraint considers all absences and lateness regardless of reason. **Missed time will not be made up**. The reduced hours in attendance will be impactful to the overall clinical course grade at faculty discretion. See individual course syllabi for further information. **Missing more than the allotted hours per course will result in course failure.**

Special accommodations are provided in specific cases, including the opportunity to make up hours to enable students to pass the course. These cases are based on the discretion of the Program Director and the course instructor.

Hours	Points	Hours	Points
144+	**200**	137	170 (85%)
143	198 (99%)	136	165 (82%)
142	195 (97%)	135	160 (80%)
141	190 (95%)	134	158 (79%)
140	185 (92%)	133	156 (78%)
139	180 (90%)	132	154 (77%)
138	175 (87%)	**<132**	**0 (FAILURE OF COURSE)**

Clinical Attendance Scoring

Trajecsys Policy

1. All clinical, lab, and simulation hours must be tracked in Trajecsys. Each student will be given 1 "missed" clocking.

2. You may not clock in until you are ON-SITE, meaning in class, in lab, or on the unit. You must activate your location. If you clock in or out from an incorrect location, it will be recorded as a "missed" clocking.

3. All students must clock in prior to the start of the clinical day and at the end of the day. You can only clock in 6 minutes before or 1 minute after the start-time for clinical or lab. This is the same expectation that all staff are held to at all three area hospital systems.

4. Missed clockings or clocking corrections will be penalized as follows:

- First is forgiven
- Second = 2-hour deduction from course attendance, verbal warning
- Third = 3-hour deduction from course attendance, written warning/success plan and mandatory meeting with faculty
- Fourth = 4-hour deduction from course attendance; disregard of the success plan results in a required meeting with the program director for additional disciplinary action that could result in course failure.

CLOCKING IN AND OUT IS YOUR PROFESSIONAL RESPONSIBILITY. HARSH PENALTIES EXIST IN THE HOSPITAL FOR STAFF AS WELL, INCLUDING TERMINATION. THIS IS NOT TO BE TAKEN LIGHTLY.

Tardiness/Leaving Early:

This is separate from clocking in/out. This refers to being actually present on-time and for the entire time. Students are expected to be at the clinical site (or in lab) prepared to participate at the time clinical or lab is scheduled to begin and stay until dismissed by the instructor. Students who arrive late, return late from break, or leave early will incur a time penalty equal to the time missed, up to 2 times per semester. Additional penalties are as follows for habitually not being fully present:

- 1st-2nd occurrences penalty equals minutes missed PLUS verbal warning

- 3rd occurrence = minutes missed PLUS an additional 4-hour deduction and written warning/success plan and mandatory meeting with faculty. Success in NMNC 2435 could be at risk due to penalties
- 4th occurrence = minutes missed PLUS an additional 6-hour deduction; disregard of the success plan requires a meeting with the program director for additional disciplinary action that could include course failure.

Leaving without Notification:

Under no circumstances is a student to leave the clinical setting without first notifying the instructor. If a student leaves clinical or lab without notification, this is similar to patient abandonment and will result in course failure. Students cannot leave without notice under any circumstances; this will result in course failure. Patient abandonment is illegal, and proper communication is your professional responsibility.

Being Unprepared/off task:

Being out of dress code, not having proper equipment or badge, doing non-course related activities during lab or clinical will be penalized as follows:

- 1st occurrence: 1-hour deduction PLUS verbal warning
- 2nd occurrence: 2-hour deduction PLUS written warning (success plan) and meeting with faculty or success coach.

Remediation Sequence:

At 1.0 undocumented absence—required to meet with success coach.

At 2.0 undocumented absences—written success plan, notifying the student of the potential for course failure/withdrawal.

At 2.5 undocumented absences—the student will not complete the course.

Two (2) documented absences will be permitted if make-up work is submitted within 7 days, or 24 hours prior to the last class meeting day (whichever is first). Make-up work is required, or the absence will be converted to an undocumented absence.

If you miss the final class meeting day, it will be an undocumented absence as there is insufficient time to make-up the hours.

Exams:

The UNM Valencia requires that students earn a course grade and test score average of ≥77% to pass all courses. Exams are proctored, computerized, secure assessments (tests) comprised of questions utilizing a variety of formats (i.e. multiple choice, select all that apply, fill in the blank, short answer, hot spot, ordered response, essay and dosage calculations, chart/exhibits, etc.) and given for summative assessment. Review of exams can be done individually, the week after the exam is taken. There will be no review of previous exams for the Final Exam.

Didactic Exams

The exams will consist of two tests that are made up of multiple choice, select all that apply, fill in the

blank, short answer, hot spot, ordered response, essay and dosage calculations, chart/exhibits, etc.

Final Psychomotor Exam

The exam will consist of performing two skills determined by random selection to be performed under the supervision of an instructor. The first skill will be one that was learned in 2335. The second skill will be a skill from any previous level.

Exam Make-Up:

Unless previous arrangements have been made with the course instructor at a **MINIMUM of a week** before the established test dates, if a student misses a test, there can be **NO MAKE-UP,** and this will result in a zero for the test grade. The only exceptions are for injury or illness, with documentation that is presented to the course instructor and program director.

Test Remediation:

Purpose:
The purpose of the test remediation policy is to support student learning and mastery of course concepts by reviewing missed test material in a structured and collaborative environment. This process is designed to help students strengthen their understanding of critical nursing content and improve performance in future assessments.

Policy:

1. Review of Missed Content:
    - Following each test, the course instructor will identify the most frequently missed questions.
    - The instructor will review these questions during the remediation session, clarifying correct answers and relevant nursing concepts.
2. Assigned Concepts for Review:
    - Based on test performance, the instructor will assign five (5) key concepts for students to review.
    - Students will work in pairs to complete a targeted review of these concepts during the remediation session.
3. Remediation Session Requirements:
    - The remediation session will last 2.5 hours and must be completed in its entirety during the scheduled time.
    - There will be only one (1) remediation session per test; students must attend the scheduled session to be eligible for remediation points.
4. Success Plan Submission:
    - Students are required to complete all assigned elements of success plan related to exam.
    - Success plans must be completed in full and turned in before remediation session.
5. Remediation Points:

- Successful completion of the remediation session, including care plans, may result in remediation points added to the student's test grade.
- Remediation points will not exceed 5% of the total possible test points.
- Students who fail to complete the success plan or meet with faculty will forfeit all remediation points for that test.

Failure to comply with the remediation policy may result in loss of remediation eligibility for future tests and may impact academic progression in the program.

Assignments:

Quizzes will be given during class time or assigned beforehand. In-class quizzes may or may not be announced. There is **no make-up for missed exams or quizzes (this includes the pop quizzes) unless previously arranged by the student (due to extenuating circumstances, as determined by the instructor),** so please pay attention to announcements for the quizzes. If the student has any technological issues, they must report to the IT Help Desk as soon as possible. IT assistance is not available on weekends.

Quizzes

EAQ Quizzes: Some quizzes may be through Evolve, so pay attention to your Course schedule.

UWorld Quizzes: Some quizzes may be through UWorld so pay attention to your Course schedule to ensure you go to the right location to find assigned quizzes.

Pop Quizzes: There may be pop quizzes administered before the lecture begins. These quizzes cannot be made up if you are not present or late for class.

Quiz Dates and Location:

Quizzes will be given during class time or may be assigned through Evolve and UWorld. Quizzes may or may not be announced. All quizzes given in Evolve and UWorld will be announced ahead of time. Pop quizzes will be given only during class time.

Success Plan:

Success plans are utilized to ensure timely notification for areas of improvement and to develop a plan between faculty and students to ensure the student is meeting all necessary goals to complete the program. It is a collaboration that requires the input of faculty and the commitment of students to ensure all goals are met. Once a success plan has been completed, it is required that the student follow through on the plan established by both parties; failure to demonstrate completion of the success plan by the student will result in ineligibility for remediation points.

Assigned Curricular Concepts and Exemplars with Population or Focus

Mega-Concept/Concept Category/Concepts Exemplars	Population or Focus
Not assigned/Expected that curricular concepts and interrelatedness of curricular concepts and exemplars are addressed within the course, as applicable.	Lifespan

Required NMNEC Level 3 Psychomotor Skills

Concept	Skills	Standard
Elimination	Urinary catheter: insertion and care, sterile specimen collection	NPSG 7
Gas Exchange	Arterial blood gas interpretation	
	Airway adjuncts - oropharyngeal, nasopharyngeal, tracheostomy tube, endotracheal tube	
	Airway suctioning	
	Chest tube drains	Universal Protocol
Perfusion	Electrocardiogram (ECG) monitoring (dysrhythmias)	CM 2.1
Safety	Blood administration	NPSG 1
	Central vascular access devices: dressing change, blood draws, removal	NPSG 7
	IV insertion and care	NPSG 7
	IV fluid administration: fluid type and rate	NPSG 3
	IV medication administration: continuous infusion, secondary/piggyback, bolus/push	NPSG 3
	Venipuncture, lab draws	NPSG 7
	Medication calculations, including IV	NPSG 3
Tissue Integrity	Surgical incision care	NPSG 7 CM 2.4
	Wound care and dressings	NPSG 14

NMNEC Level 3 Competencies

(Competencies mapped with corresponding Level Objectives [L#.O#]/Program

Objectives [P#]) Upon successful completion of Level 3, the student will:

1. Apply patient's values, beliefs, and attitudes to the patient's plan of care. [L3.1/P1]
2. Using effective communication, apply the patient's expressed values, beliefs, and attitudes to nursing care. [L3.1/P1]
3. Identify health care resources for diverse patient populations at the local, regional, and national levels. [L3.1/P1]
4. Perform medication administration safely and accurately. [L3.2/P3]
5. Identify factors present in clinical settings that promote or hinder a culture of safety and caring. [L3.2/P2]
6. Anticipate, identify, and eliminate potentially harmful situations in nursing the patient with chronic illness. [L3.2/P2]
7. Interpret and evaluate system contributions and staff response to clinical errors and near misses in nursing the patient with chronic illness, with guidance. [L3.2/P2]
8. Implement evidence-based procedures to reduce harm, promote safety, and improve care in nursing the patient with chronic illness, with guidance. [L3.4/P4]
9. Analyze gaps between local/clinical site and best practice and system factors that support or hinder adoption of best practices. [L3.5/P5]
10. Apply evidence in providing care to patients with chronic health problems. [L3.3/P3]
11. Identify patient/family preferences and values and their effect on the delivery of optimal care. [L3.1/P1]
12. Assess outcomes of care when using evidence-based approaches. [L3.3/P3]
13. Implement evidence-based protocols/pathways when providing nursing care. [L3.4/P4]
14. Demonstrate clinical competency in care delivery to the chronic patient in lab and practice settings. [L3.4/P4]
15. Use effective communication style with team members in care of patients with chronic illness. [L3.5/P5]
16. Identify how healthcare policy, finance, and regulatory environments relate to the care of patients with chronic illness. [L3.4/P4]
17. Demonstrate ethical practice in the delivery of care to patients with chronic illness. [L3.4/P4]
18. Advocate for patients with chronic illness. [L3.5/P5]
19. Collaborate effectively within the inter-professional team, with guidance. [L3.5/P5]
20. Build on own strengths and compensate for limitations as a team member. {L3.5/P5]
21. Recognize leadership behaviors and begin to incorporate these behaviors into nursing practice. [L3.5/P5]
22. Document planning, implementation, and evaluation of nursing care of patients with chronic illness using available technology. [L3.6/P6]
23. Incorporate health care resources in sharing health information with patients with chronic illness. [L3.6/P6]/
24. Safely operate appropriate technology in the delivery of care to chronically ill patients. [L3.6/P6]

Communication:

The instructor routinely checks Canvas for postings or emails, Monday-Friday, 0800-1700. You can anticipate a **24-to-48-hour response from me, Monday–Friday**. I will try to respond to all weekend (Friday afternoon to Sunday) emails and postings by 0800 on Monday or sooner. If an emergency occurs, such as injury or illness, students may text/call the instructor. **HOWEVER,** if the instructor is contacted via phone for reasons that are not emergencies (unless given specific permission) the instructor reserves the right to postpone communication till hours established above.
To ensure students get all necessary updates and information, it is expected that students check Canvas announcements and email **AT LEAST once a day**.

Please use Hensonj@unm.edu for all emails, and do not forget to include your student ID with initial email communication. The preferred form of communication is with the email listed above.

Participation:

The instructor will give each of you 100% of their commitment to help you successfully complete the class, however, it is expected that you will commit 100% of your effort to this class, which includes attending all classes, reading the textbook/assigned articles, using the resources available in Canvas, watching any assigned videos, participating in in-class group work, preparing for exams, and following up with questions to the instructor.

We want all our students to succeed! Coming to class is expected and is in the student's best interest. It is important that students ask questions in class so clarifications of content can be clarified. **Class is not a place to surf the internet, text friends, or read a book**. We will also be using both general class and small group discussions in this course. **Though class attendance is recommended, it is NOT mandatory; any assignments or quizzes missed due to lack of attendance will result in a zero. Students are expected to participate in in-class student activities.**

IF student behavior becomes a distraction to other students' educational experience, they may be asked to leave. This includes, BUT is not limited to, class discussions not pertinent to the class lecture, inappropriate or disrespectful comments to either instructor or peers, preventing the lecture from progressing effectively, etc.

Course Expectations:

- Students are expected to learn how to navigate Canvas
- Students are expected to communicate with one another in small group projects or discussions
- **Students are expected to keep informed of course announcements**
- Students are expected to use their UNM email address to contact the instructor for primary communication
- **Students are expected to keep the instructor informed of class-related problems or problems that may prevent the student from full participation (send an email when you encounter problems so that the instructor knows you still have intentions of completing the course).**
- **Students are expected to address any issues within the course immediately with the course instructor**
- Students are expected to address technical problems immediately
- Students are expected to follow UNM's Respectful Campus Policy 2240 http://www.unm.edu/~ubppm/ubppmanual/2240.htm
- Students are expected to observe course etiquette at all times

Instructor Drop and Withdrawal Policy:

The instructor may drop a student during the semester/term, if a student fails or misses assignments or an exam and does not contact the instructor within one week of the failed/ missed assignment or exam. Students who miss exam 1 and do not contact the instructor via Canvas or Email messaging within one week of the close of exam 1 will be dropped from the course. Students who have not dropped and do not take the final will receive a "W" for the course.

Student Success:

The Nursing program aims to provide optimal support so that students learn well, maintain physical and emotional health, and pass the NCLEX® on the first attempt. In keeping with this goal, we encourage all students to use the resources available through the university.

Academic Success Plan (ASP):

Students who achieve <77% on any course exam **are required** to meet with their course faculty to review their exam and make a plan for next test. Students who receive < 80% on any course exam, or on several assignments, or are "unsatisfactory" on a formative clinical evaluation, will be referred to the Student Success by the course faculty. Student Success will work collaboratively with students to identify strategies to assist them and to develop individual academic success plans.

It is the responsibility of the student to contact the designated Student Success and initiate the ASP process. This responsibility is congruent with the UNM-VC and UNM College of Nursing Essential Qualifications for Undergraduate Progression and Graduation. Students will complete and submit the Academic Success Plan Tool prior to meeting with the Student Success Coordinator.

Diversity:

The faculty and staff of the University of New Mexico College of Nursing strive for students to experience an inclusive educational environment. Openness and respect for the diverse backgrounds and communities from which we each come enhance insight and learning. Therefore, we ask students to participate in conversations that raise awareness of and respect for different ways of being and thinking. We invite you to please speak with the course instructor or another faculty member if you experience discomfort with comments made in the classroom, online learning environment, or other educational setting. Practicing these values enables us as a community of learners to be respectful of everyone.

Technical Considerations:

This course is web-enhanced. To access your online courses, students need to log in to Canvas. (https://canvas.unm.edu/) In addition, this course requires students to be able to open, use, and read Word and Adobe PDF files.

Online Courses Require:

- A high-speed Internet connection is highly recommended.
- Supported browsers include Internet Explorer, Firefox, and Safari. Detailed Supported Browsers and Operating Systems:
- Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM, and Internet connection speed can greatly affect performance.

Online courses perform best on a high-speed Internet connection. Those using dial-up connections will experience longer page load times and much slower performance when accessing their online course. Many locations offer free high speed Internet access including UNM's Computer Pods or one of UNM's many

Statewide Centers.
For additional information: see http://nursing.unm.edu/resources/it/index.html
For Technical Help: 505-272-8112 or submit a web IT support ticket.

Canvas Tracking
Canvas automatically records all students' activities, including: your first and last access to the course, the pages you have accessed, the number of discussion messages you have read and sent, chat room discussion text, and posted discussion topics. This data can be accessed by the instructor to evaluate class participation and to identify students having difficulty.

Course Interruptions and Scheduled Maintenance:
In the Event of an Unexpected Course Interruption
If Canvas is down on the day an assignment or exam is due, please advise your instructor of the outage (via text or UNM email), and the instructor will arrange for how to proceed.

Scheduled Maintenance
Canvas has a monthly scheduled Maintenance windows the 1st and 3rd Thursday of the month from 1:05am to 3:05am. Canvas may not work during these times. In addition, UNM IT may conduct general system maintenance that affects multiple systems on campus, including Canvas. The general system maintenance window is on Sundays from 6:00 am – 12 noon. Announcements for the Saturday and Sunday maintenance windows are normally posted in Canvas two weeks ahead of time to notify users of planned outages.

Student Course Access at the End of Term/Semester
UNM New Media and Extended Learning (NMEL) provides access to your course for 2 weeks after the end of the course. At that time, NMEL will eliminate student course access.

Netiquette Ground Rules
See the Netiquette Ground Rules document in your course on the course information page. Use proper grammar and spelling (type your postings in WORD first to use spell check then copy and paste into Canvas- this will also save you retyping it if it should happen with your posting).

Inclement Weather
Students are not expected to be in class if the University closes. The University will attempt to align **delays and closures of the Albuquerque campus with delays and closures of the Albuquerque Public Schools.** See the UNM policy on Inclement Weather**. LoboMobile** is a free android/smartphone application available to provide additional information and alerts.

Artificial Intelligence (AI) Policies

Purpose
The purpose of this policy is to ensure that artificial intelligence (AI) tools are used ethically, responsibly, and in alignment with the professional and academic standards of the nursing profession. This policy promotes academic integrity, protects patient privacy, and prepares nursing students for safe and competent practice in clinical and academic settings.

1. Acceptable Use of AI Tools
AI tools (e.g., ChatGPT, Grammarly, DALL·E, and other generative AI platforms) may be used **only** in ways that support learning without compromising academic honesty. Acceptable uses include:

- Brainstorming ideas for assignments.
- Generating practice questions for self-study.

- Clarifying concepts and summarizing publicly available information.
- Proofreading or grammar suggestions (must review for accuracy).

2. Prohibited Uses of AI Tools

Students may **not** use AI tools to:

- Generate or complete graded assignments, care plans, discussion posts, or exam answers.
- Submit AI-generated text as their own original work.
- Input **any** patient-identifiable information or protected health information (PHI) into AI platforms.
- Use AI to bypass learning, critical thinking, or clinical reasoning processes expected in nursing practice.

3. Academic Integrity & Accountability

- Any work submitted for grading must reflect the student's own original thought, knowledge, and effort.
- Students must **disclose** when AI was used to assist in preparation or content development for ungraded assignments, as directed by the instructor.
- Misuse of AI tools will be treated as **academic dishonesty** and may result in disciplinary action, up to and including course failure or dismissal from the program, in accordance with the Nursing Program's Academic Integrity Policy.

4. Clinical & Privacy Considerations

- Students must always follow HIPAA and program confidentiality policies.
- No patient data, clinical scenarios involving real patients, or identifying information may be entered into AI tools.
- Students are expected to apply professional judgment and verify all AI-generated information with credible, evidence-based sources.

5. Faculty Discretion

Faculty reserves the right to set assignment-specific guidelines for AI use. Students are responsible for following all course-specific expectations regarding AI tools.

General Information	
Academic Integrity:	Having academic integrity is paramount to your success in any class. Plagiarism or cheating is not tolerated. Any instance of this will result in a grade of zero for that assignment. Here is the link to the UNM Academic Dishonesty Policy: policy.unm.edu/regents-policies/section-4/4-8.html Student Code of Conduct: https://pathfinder.unm.edu/code-of-conduct.html
Accommodations:	UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and the opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact: UNM-Valencia Equal Access Services https://valencia.unm.edu/students/advisement/equal-access-services.html Sarah Clawson, Coordinator: (505) 925-8840 or by email at sjclawson@unm.edu OR UNM-Albuquerque Accessibility Resource Center https://arc.unm.edu/ at arcsrvs@unm.edu or by phone at 505-277-3506.

Non-discrimination, Title IX Statement:	The University of New Mexico and its faculty are committed to supporting our students and providing an environment that is free of bias, discrimination, and harassment. The University's programs and activities, including the classroom, should always provide a space of mutual respect, kindness, and support without fear of harassment, violence, or discrimination. Discrimination on the basis of sex includes discrimination on the basis of assigned sex at birth, sex characteristics, pregnancy and pregnancy related conditions, sexual orientation and gender identity. If you have encountered any form of discrimination on the basis of sex, including sexual harassment, sexual assault, stalking, domestic or dating violence, we encourage you to report this to the University. You can access the confidential resources available on campus at the LoboRESPECT Advocacy Center (https://loborespect.unm.edu), the Women's Resource Center (https://women.unm.edu), and the LGBTQ Resource Center (https://lgbtqrc.unm.edu). If you speak with an instructor (including a TA or a GA) regarding an incident connected to discrimination on the basis of sex, they must notify UNM's Title IX Coordinator that you shared an experience relating to Title IX, even if you ask the instructor not to disclose it. The Title IX Coordinator is available to assist you in understanding your options and in connecting you with all possible resources on and off campus. For more information on the campus policy regarding sexual misconduct and reporting, please see https://policy.unm.edu/university-policies/2000/2740.html and CEEO's website. If you are pregnant or experiencing a pregnancy-related condition, you may contact UNM's Office of Compliance, Ethics, and Equal Opportunity at ceeo@unm.edu. The CEEO staff will provide you with access to available resources and supportive measures and assist you in understanding your rights.

Student Support	PASOS Resource Center (505) 925-8546, pasos@unm.edu. The Resource Center is an on-campus center that serves as a "one-stop" for all non-academic needs of UNM-Valencia students. COVID: Student Health and Counseling (SHAC) at (505) 277-3136. If you are having active respiratory symptoms (e.g., fever, cough, sore throat, etc.) AND need testing for COVID-19; OR if you recently tested positive and may need oral treatment, call SHAC. LoboRESPECT Advocacy Center (505) 277-2911 can offer help with contacting faculty and managing challenges that impact your UNM experience. Confidential services for students are available at LoboRESPECT Advocacy Center, Women's Resource Center, and the LGBTQ Resource Center. The Women's Resource Center supports all students, including those who are pregnant or are parents. UNM-Valencia has lactation stations located in LRC 112 (Tomé campus) and in the Workforce Training Center.
Respectful and Responsible Learning	We all have shared responsibility for ensuring that learning occurs safely, honestly, and equitably. Submitting material as your own work that has been generated on a website, in a publication, by an artificial intelligence algorithm, by another person, or by breaking the rules of an assignment constitutes academic dishonesty. It is a student code of conduct violation that can lead to a disciplinary procedure. Please ask me for help in finding the resources you need to be successful on this course. I can help you use study resources responsibly and effectively. Off-campus paper writing services, problem-checkers and services, websites, and AIs can produce incorrect or misleading results. Learning the course material depends on completing and submitting your own work. UNM preserves and protects the integrity of the academic community through multiple policies including policies on student grievances (Faculty Handbook D175 and D176), academic dishonesty (FH D100), and respectful campus (FH CO9). These are in the Student Pathfinder (https://pathfinder.unm.edu) and the Faculty Handbook (https://handbook.unm.edu). Support: Many students have found that time management workshops or work with peer tutors can help them meet their goals. These and other

	resources are available through PASOS (Pathways to Articulation and Sustainable Opportunities for Students), TRIO Student Support Services, and Student Learning Support at the Center for Teaching and Learning.
Connecting to Campus and Finding Support	UNM has many resources and centers to help you thrive, including opportunities to get involved, mental health resources, academic support such as tutoring, free food at Lobo Food Pantry, and jobs on campus. Your advisor, staff at the resource centers and Dean of Students, and I can help you find the right opportunities for you.
Land Acknowledgement	Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.
Citizenship and/or Immigration Status	All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status.UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website: http://undocumented.unm.edu/