

ARTS 1220-502: Art Practices I - ONLINE

Fall 2025
Prerequisites: None
Instructor: Professor Heyward
Email: sheyward@unm.edu

Office Hours
- *In-person Office Hours:* Valencia Campus Rm 104B, Bldg. B&T
Mon-Thurs: 12-1p
- *Zoom / Virtual Office Hours:*
Link: https://unm.zoom.us/my/professorheywardzoomroom Password: 643114
Fridays: 1-3p
- *By appointment:*
Email sheyward@unm.edu to schedule a meeting outside of the posted hours

Division Contact
FAFDM Chair: Dean of Instruction Dr. Laura Musselwhite lmusselwhite@unm.edu

Course Modality:
Online- primarily asynchronous via Canvas, with select synchronous meetings on Zoom." *Week 1 of the course begins on Canvas 8/18 - 8/24.*

Meeting Times:
Synchronous Meeting Times: Select Fridays 10:30a - 1p. on Zoom
First synchronous meeting: 8/22
Synchronous Virtual Critique Dates: 9/12, 10/03, 10/24, 11/14
Last Zoom session (optional drop-in virtual studio hours): 12/01, 10:30a - 3p.

Course Padlet Page:
https://padlet.com/sheyward6/Fall25ArtPractices1Heyward

COURSE DESCRIPTION

Art Practices I is the first of two required interdisciplinary art studio courses that explore the processes, ideas, and diverse media of visual arts at the foundational level. This course addresses the thematic concepts that are central to the nature of art making today. This first semester's

assignments will investigate issues of Light, Frame, and Mark. A slide lecture, an assigned reading, and a short response paper will accompany each project. Visual problem solving will be emphasized throughout the course, in addition to an in-depth exploration of various materials and the nature of artistic meaning. The course will culminate in each student creating a final portfolio of the artworks they created during the course.

Course Objectives
By completing this course students will be able to:

1. demonstrate how frame, light, and mark can be used to communicate ideas in visual art.
2. produce two-dimensional, three-dimensional, and time-based art works.
3. develop a research practice that informs the development of art works.
4. critically analyze works of art.
5. assemble a final portfolio of artworks created during the course.

Teaching and Learning Strategies
This is an online class delivered via Canvas, UNM's online learning platform.

Video lectures, demonstrations, slide shows, assignments, and exercises, reading discussion forums, critiques, and regular one-on-one discussions with the instructor will be used as the learning tools in this class.

Additionally, there will be four critiques held as synchronous web-conferences via Zoom on the due date of assignments.

Credit Hour Statement
This is a three credit-hour course. Please plan for a *minimum* of six hours of out-of-class work (or homework, study, assignment completion, and class preparation) each week.

SUPPLIES & EQUIPMENT

No student should drop this course based on their access to obtaining course materials. Reach out to me privately if you are unable to gather your course supplies so that I can help find solutions/lend you materials: sheyward@unm.edu

Required Texts
Assigned readings will be available from instructor on UNM Canvas.

Required Materials
Some supplies can be borrowed/used during open studio hours at UNM Valencia Campus

Sketchbook / Paper
- Blank-Page Sketchbook for Drawing (make sure it is drawing grade paper and white)
- Black Canson paper sheet 18" x 24" (1-2)
- Full sheet of watercolor paper

Tools

- Graphite Artist Grade Drawing Pencils / Set (range from 4H - 8B), one of each.
  Drawing-grade graphite pencils differ from drafting or architecture pencils, which are made of harder lead and not suitable for layering. Check the grade carefully to ensure you purchase drawing quality; I recommend General's/Kimberly brand
- Basic watercolor or acrylic paint set
- Small container of Gesso (if using acrylic)
- Variety of soft haired brushes
- Cups /jars for water and paint
- Soft foam brush
- Burnisher (bone folder or spoon)
- 18"+ metal ruler (grip on bottom is ideal)
- Scissors
- Basic white graphite eraser
- Tombow Mono Zero Refillable Eraser (amazing eraser for fine detail - suggested as an extra)
- Smallest container of Citrasolv cleaner and degreaser and/or Xylene pen or Acetone (for Module 3)
- Self-healing cutting Mat
- Artist tape
- Good drawing pen set (suggested: Micron Pen Assorted Nibs Black .01, .03, .05 minimum. A set with .005 & .08 desired.
- X-acto knife and blades for fine detail (regular and/or detailed cutting tool)
  I recommend rotating / swivel blades for easier cutting with intricate designs. Suggested brands: VViViD 360 Degree Comfort Grip Swivel Blade Craft Cutting Knife, LAINIUTE Craft Cutting Tools,360 Degree Rotating Cutting Tools,Art Cutting Tools with Cutting Pen, or any brand/item similar

Online/Digital tools

- Free Padlet Account (update your name/information)
  - Class homepage: https://padlet.com/sheyward6/Fall25ArtPractices1Heyward
- Smart phone/DSLR/Point and shoot camera
- Stop motion studio app https://apps.apple.com/us/app/stop-motion-studio/id441651297
- Adobe Portfolio if available to you OR Canva (free online tool)

Optional Supplies / Handy Tools

- White gel pens for detail with ink drawings
- Tombow Mono Sand Eraser for Ink (for mistakes - suggested)
- Tombow Mono Zero Refillable Eraser (amazing eraser for fine detail - suggested)
- Any additional art tools or materials you have around the house or want to explore through your artist sketchbook / drawing exercises such as colored pencils, markers / pens, collage materials, experimental surfaces (like rice paper), etc.

Where to Buy:

UNM-Valencia Campus Bookstore
280 La Entrada Rd.
Los Lunas, NM 87031

Artisan Santa Fe
(in Nob Hill, Albuquerque/UNM Main)
3017 Monte Vista Blvd NE, Albuquerque NM 87106
505 256 4540
Bring syllabus and ID in case they need them for student discounts

Online Retailers:
Blick Art Supplies, Jerrysartarama, Utrecht Art Supplies, Amazon

**Hobbylobby, Walmart, Michael's, and the likes will have some supplies but not all. Fine Arts supplies more unique to specific mediums like drawing and high quality grade drawing paper used for projects will have to be sourced through UNM Valencia or Artisan Santa Fe.*

CLASS REQUIREMENTS

Attendance
This course is being taught online, meaning that all content will be offered online via Canvas. Students are expected to complete and participate in all course materials turning their work in using Canvas. Students are expected to attend four critiques when assignments are due either synchronously if available or by written critique format when scheduled. Students will use the course Padlet page to upload their studio assignments for each critique:
https://padlet.com/sheyward6/Fall25ArtPractices1Heyward

Studio Assignments
Studio Assignments are the art projects you will work on throughout the course. Each module will have a different theme and set of Learning Objectives and consist of Studio Assignments (including a Written Statement), Sketchbook Assignments, Critiques, Work-in-Progress Critique Discussions, and Reading Discussions. Class critiques for each assignment will occur on the date that the assignment is due. Please check the schedule regularly for these dates as they are a required part of your grade for each assignment. Stay tuned for critique format information.

Sketchbook Assignments
A consistent sketchbook practice is essential. Each module's studio assignment is supported by sketchbook work—this may include research notes, idea maps, development sketches, technique exercises, and observation studies. Follow each module's requirements and deadlines; catching up last minute is not possible.

Reading Discussions
A Reading Discussion will be due for each module. These will be counted as part of your overall grade and must be completed on time. Please refer to the Discussion Board for instructions and refer to the schedule for the due dates.

In-Progress Critiques
In progress critique assignments provide an important opportunity for peer feedback before a studio assignment is due. You will be asked to showcase the progress of your studio assignment which often includes the artwork itself alongside a series of questions you will be asked to prepare based on prompts. In-progress critiques can also can include: the sketches/studies for the assignment, material studies or practice, research notes, source materials, etc.

Written Work and Discussion Posts
For each studio project, a two-page written statement is due on the project's deadline. This statement should address the outcome of your project, how successful you feel it is, and what you might have done differently. It should also connect your work to ideas from at least one of the assigned readings. For detailed instructions, see the "Statement Guidelines" in Module 1 on Canvas.

Communication & Instructor Response Time
Please email me directly at sheyward@unm.edu (preferred) or via Canvas for the quickest response. I check my email messages on outlook regularly Monday through Friday from 8 AM - 6 PM. You can typically expect a reply within 24-48 hours M-F though I will do my best to respond as soon as I am able. *Don't hesitate to reach out - I am happy to answer questions about your projects or the course!*

Students must check UNM emails regularly throughout the week in order to keep up with class announcements, instructor emails, etc.

TECHNICAL REQUIREMENTS AND SKILLS

In order to participate and succeed in this class, you will need to be able to perform the following basic technical tasks:

- Use Canvas (help documentation located in "Help" > "UNM Canvas Help Site" link on left course menu, and also at Online Student Documentation).
- Use email – including attaching files, opening files, downloading attachments
- Copy and paste within applications including Microsoft Office
- Open a hyperlink (click on a hyperlink to get to a website or online resource)
- Use the in-course web conferencing tool (Zoom)
- Download and install an application or plug in – required for participating in web conferencing sessions
- Use Microsoft Office applications
    - Create, download, update, save and upload MS Word documents
    - Create, download, update, save and upload MS PowerPoint presentations

    - Download, annotate, save and upload PDF files
- Use the critique discussion board to post course assignments for critiques.
    - Use Adobe Creative Suite to access Adobe Portfolio to create your final portfolio. (Valencia Campus is in the process of purchasing this tool for you).

Computer

- A high-speed Internet connection is highly recommended.
- Supported browsers include: Detailed Supported Browsers and Operating Systems.
- Any computer capable of running a recently updated web browser should be sufficient to access your online course. However, bear in mind that processor speed, amount of RAM and Internet connection speed can **greatly** affect performance. Many locations offer free high-speed Internet access including UNM's Computer Pods.
- Microsoft Office products are available free for all UNM students (more information on the UNM IT Software Distribution and Downloads page)
- Students without computers can contact the UNM Valencia Campus library to check-out a computer for the semester.

Web Conferencing

Web conferencing will be used in this course during the following times and dates:
Critique via Zoom Fridays 10:30a. - 1p. Dates: 9/12, 10/03, 10/24, 11/14

For the online sessions, you will need:

- To post your assignment artwork to the critique discussion board before the 11:59am due date, the MONDAY before the session
- Module Due dates: 9/08, 9/29, 10/20, 11/10, 12/01, 12/12
- A high-speed internet connection is highly recommended for these sessions. Please test your wireless Internet connection for audio and/or video quality prior to web conferencing.

For UNM Canvas Technical Support: (505) 277-0857 (24/7) or visit the Canvas Info Site
Canvas outages: Unexpected Canvas system outages are rare but, if they occur, I will advise everyone on how to proceed.

Tracking Course Activity

Canvas automatically records all students' activities including: your first and last access to the course, the pages you have accessed, the number of discussion messages you have read and sent, web conferencing, discussion text, and posted discussion topics. This data can be accessed by the instructor to evaluate class participation and to identify students having difficulty.

Netiquette

Netiquette refers to a set of guidelines in online communication that help to ensure positive interactions. In this case specifically, these guidelines seek to make your online class a positive learning environment for everyone. For the guidelines UNM expects every student to follow please visit this link: https://canvasinfo.unm.edu/students/intro-to-canvas/netiquette.html

EVALUATION AND GRADING

Expectations

- Students complete and turn in all assignments promptly.
- Students engage authentically with each project and push yourself to grow creatively.
- Students actively and respectfully participate in class discussions and critiques.
- Students work, draw/practice, and read for this class at least 6-12 hours each week.
- Students maintain a research sketchbook that will be scanned and turned in for regular review.

Studio Assignment Grading Rubric

All studio assignments will be graded using this rubric:

Execution 30%	Prompt completion of the project based on a firm understanding of the concept, discussions, and materials.
Presentation 25%	Your ideas are presented clearly using technical and conceptual skills
Participation 20%	Participation in synchronous critiques.
Statement 25%	Ability to articulate your process, reflect and make connections in writing. Connections between your work and the assigned readings

Look for the written feedback instructor has provided for each assignment. Contact the instructor directly and promptly to discuss a grade given to you on a project.

Final Grade

Studio Assignments (5 @ 8 points each)	40
Reading Discussion Posts (5 @ 3 points each)	15
Critique Discussion Posts (5 @ 3 points each)	15
Sketchbook Assignments (5 @ 4 points each)	20
Final Portfolio	10
Total:	100

Critique Dates: 9/12, 10/03, 10/24, 11/14, 12/01 (optional, virtual open-studio hour)

Module Due Dates: 9/08, 9/29, 10/20, 11/10, 12/01, 12/12

Final Portfolios Due: 12/12

Grading and Lateness

- All assignments must be submitted via the Canvas assignment module following the directions to receive credit. Please refer to Course Schedule for specific due dates.
- Assignments will be graded within 7 days of submission. There is a 2-day grace-period on all assignments (including Reading Discussion posts) meaning that as long as they are turned in within two days after the original due date, they will not receive a grade reduction. Assignments turned in within seven days of the original due date but after the 2-day grace period will receive a full letter grade reduction to their assignment grade. No late work will be accepted after 7 days of original due date and will not be graded unless direct communication with instructor is initiated by the student.
- If you are having difficulties keeping up with the course work, please contact your instructor immediately. If you are having difficulties accessing the course materials online due to lack of internet or proper equipment, contact instructor as there are resources available to help. My job as your instructor is to support you. Please reach out through email or during Drop-in Hours (listed above).

STANDARD UNIVERSITY REQUIREMENTS

Accommodations
UNM is committed to providing equitable access to learning opportunities for students with documented disabilities. As your instructor, it is my objective to facilitate an inclusive classroom setting, in which students have full access and opportunity to participate. To engage in a confidential conversation about the process for requesting reasonable accommodations for this class and/or program, please contact Accessibility Resource Center at arcsrvs@unm.edu or by phone at 505-277-3506.

Citizenship and/or Immigration Status
All students are welcome in this class regardless of citizenship, residency, or immigration status. Your professor will respect your privacy if you choose to disclose your status. As for all students in the class, family emergency-related absences are normally excused with reasonable notice to the professor, as noted in the attendance guidelines above. UNM as an institution has made a core commitment to the success of all our students, including members of our undocumented community. The Administration's welcome is found on our website: http://undocumented.unm.edu/.

Connecting to Campus and Finding Support
UNM has many resources and centers to help you thrive, including opportunities to get involved,

mental health resources, academic support such as tutoring, resource centers for people like you, free food at Lobo Food Pantry, and jobs on campus. Your advisor, staff at the resource centers and Dean of Students, and I can help you find the right opportunities for you.

Health and Wellness
If you do need to stay home due to illness or are experiencing a wellness challenge, please take advantage of the resources below. You can communicate with me at sheyward@unm.edu and I can work with you to provide alternatives for course participation and completion. Let me, an advisor, or another UNM staff member know that you need support so that we can connect you to the right resources. UNM is a mask friendly, but not a mask required, community. If you are experiencing COVID-19 symptoms, please do not come to class. You may contact Student Health and Counseling (SHAC) at (505) 277-3136 if you are having active respiratory symptoms (e.g., fever, cough, sore throat, etc.) AND need testing for COVID-19; OR If you recently tested positive and may need oral treatment, call SHAC. LoboRESPECT Advocacy Center (505) 277-2911 can offer help with contacting faculty and managing challenges that impact your UNM experience.

Incompletes or Extensions
Incompletes or Extensions will only be considered under extraordinary circumstances and in accordance with UNM policies. Please see the UNM catalog for policies. It is the student's responsibility to contact me immediately if there are circumstances preventing the student from completing their work.

Land Acknowledgement
Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico Pueblo, Navajo, and Apache since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and also acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.

Respectful Conduct Expectations
I am committed to building with you a positive classroom environment in which everyone can learn. I reserve the right to intervene and enforce standards of respectful behavior when classroom conduct is inconsistent with University expectations and/or our classroom community agreement. Interventions and enforcement may include but are not limited to required meetings to discuss classroom expectations, written notification of expectations, and/or removal from a class meeting. Removal from a class meeting will result in an unexcused absence. More than three unexcused absences may result in permanent removal and a drop from the course (see attendance policy). The University of New Mexico ensures freedom of academic inquiry, free expression and open debate, and a respectful campus through adherence to the following policies: D75: Classroom Conduct, Student Code of Conduct, University Policy 2240 – Respectful Campus, University Policy 2210 – Campus Violence.

Responsible Learning and Academic Honesty
Cheating and plagiarism (academic dishonesty) are often driven by lack of time, desperation, or

lack of knowledge about how to identify a source. Communicate with me and ask for help, even at the last minute, rather than risking your academic career by committing academic dishonesty. Academic dishonesty involves claiming that work created by another source is your own original work. It is a Student Code of Conduct: https://pathfinder.unm.edu/code-of-conduct.html violation that can lead to a disciplinary procedure. When you use a resource in work submitted for this class, document how you used it and distinguish clearly between your original work and the material taken from the resource.

Title IX

The University of New Mexico and its faculty are committed to supporting students and providing an environment that is free of bias, discrimination, and harassment. The University's programs and activities, including the classroom, should always provide a space of mutual respect, kindness, and support without fear of harassment, violence, or discrimination. Discrimination on the basis of sex includes discrimination on the basis of assigned sex at birth, sex characteristic, pregnancy and pregnancy related conditions, sexual orientation and gender identity. If you have encountered any form of discrimination on the basis of sex, including sexual harassment, sexual assault, stalking, domestic or dating violence, we encourage you to report this to the University. You can access confidential resources available on campus at the LoboRESPECT Advocacy Center: https://loborespect.unm.edu/, the Women's Resource Center: https://women.unm.edu/, and the LGTBQ Resource Center: https://lgbtqrc.unm.edu/. If you speak with an instructor (including a TA or GA) regarding an incident connected to discrimination on the basis of sex, they. Must notify UNM's Title IX Coordinator that you shared an experience relating to Title IX, even if you ask the instructor not to disclose it. The Title IX Coordinator is available to assist you in understanding your options and in connecting you with all possible resources on and off campus. For more information on the campus policy regarding sexual misconduct and reporting, please see Policy 2740 in the UNM Handbook: https://policy.unm.edu/university-policies/2000/2740.html and UNM's Office of Compliance, Ethics and Equal Opportunity (CEEO) website: https://ceeo.unm.edu/programs/title-ix/reporting-information/index.html Pregnancy and Parenting Support information is available here: https://ceeo.unm.edu/programs/pregnancy-and-parenting-support/index.html

If you are pregnant or experiencing a pregnancy related condition, you may contact UNM's Office of Compliance, Ethics and Equal Opportunity at ceeo@unm.edu. The CEEO staff will provide you with access to available resources and supportive measures and assist you in understanding your rights.